

## St. John the Evangelist Parish

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Fr. Michael Williams – Pastor – ex officio  
Myron McCormick – Finance – ex officio  
Rachel Charette – St. John's **ABSENT**

Marie Bardswich – St. John's  
Sue Quackenbush – St. John's  
Trudy Hinds – St. Bernardine's **ABSENT**

Other Parishioners in Attendance: Diane Myre and Lisa Walz

### MINUTES

MEETING DATE: Wednesday, December 11, 2019 @7pm in the Meeting Room

**Our PPC met to discuss the following pastoral issues:**

#### OLD BUSINESS:

- (1) ALPHA – a new effort for the New Evangelization (**also, note the date for the NES is April 25, 2020**)
- (2) New members – ideas for recruiting parishioners to the PPC

#### ONGOING BUSINESS:

- (3) Parish Financial Update (Myron)
- (4) Social Concerns, Faith Formation & Spirituality, Pastoral Care, Worship, Youth, Future Planning

#### NEW BUSINESS:

- (5) Re: a donation from the CWL – what does the Parish need to purchase?
  - (6) Parish Secretary
  - (7) Parish Maintenance
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Re (1) Six Parishioners have been trained as Alpha Leaders. The next Alpha Course will begin January 23<sup>rd</sup>. A letter of invitation to it will be distributed to everyone who attends the Christmas Masses. A short discussion followed regarding the Alpha Course and how it fits into our efforts to participate in the New Evangelization.

Re: (2) Both Diane and Lisa attended tonight at the personal invitation of other PPC members. An invitation was extended to them to consider joining the PPC. If they are interested, they will contact

Fr. Michael to let him know. In the meantime, we are still not at full membership capacity, and so everyone is encouraged to continue discerning about who would be a good member, and also to consider inviting them.

Also under “Old Business”: We are still waiting to hear back from the Diocese re: the sale of the surplus property; Fr. Michael sent a thank you card to Ivon Chaumont (ramp) and to Craig & Judy Chaperone (landscaping); Mariette Hickey has switched to playing at the Saturday night Mass so that Cecilia Ross can play music at the Sunday morning Mass; all Confirmation and Eucharist candidates have been matched to one or more prayer partners.

Re: (3) Myron distributed a spreadsheet showing the parish financials to the end of November, with a comparison to our budget. We are on budget and financially healthy. There was some discussion and questions that followed; everyone was satisfied with the answers. Fr. Michael has appointed Rob Walz to the Finance Committee, which now brings its number of members to four (the others being Myron McCormick as chair, Dion Dumontelle, and Fr. Michael). With the final payment made for the construction of the ramp, our deposit with the Diocese is now \$156,193.32.

Re: (4) PPC members are reminded that these six areas are the core focus of our efforts, and we should be praying and thinking about them between meetings. Much of what we discuss will fall under one or more of them anyway, but they continue to be the lens through which we should view everything we do in the Parish.

Re: (5) After some discussion, it was decided that a white Chasuble would be an ideal item for the Catholic Women’s League to purchase for the Parish. It would be used during all funerals, as well as during some of the biggest Feast days of the Church. Fr. Michael will begin looking for one and will work with the CWL towards its purchase.

Re: (6) After some discussion, the PPC validated the decision to offer Lisa Walz a position as parish secretary, effective January 7, 2020. Fr. Michael will make her a written offer (contract) for her to consider over the Christmas period.

Re: (7) With Harvey’s retirement from the Parish Maintenance Committee, Fr. Michael will be seeking a new volunteer to take on the role of coordinator for this Committee. Lacking that, we will look into the possibility of hiring a parishioner to take on a part time Custodian’s role, which could include cleaning the Church, shovelling the walkways/ramps, and general maintenance (~10 hours/week). Fr. Michael distributed a cost breakdown comparing what we currently pay for those services by a contractor vs what it would cost to hire ourselves (the costs would be marginally higher with our own employee). The job description and the hours involved could be adapted to the needs and desires of the employee (cleaning only; maintenance only; cleaning and maintenance only, etc.).

The meeting ended at 9pm.

NEXT MEETING DATE: Wednesday, February 12, 2020 at 7pm – Parish Meeting Room.