

Statutes of the Parish Pastoral Council of St. John the Evangelist and St. Bernardine of Siena Parishes

As per the **Norms for Parish Pastoral Councils (Norms)** promulgated by Bishop Marcel Damphousse on March 21, 2018, and with reference to **Paragraph 5** of that document, the Parish Pastoral Council of St. John the Evangelist and St. Bernardine of Siena Parishes has published the following statutes.

1. The PPC of these Parishes will be composed the following ten (10) members:

The Pastor (ex officio),
The Chair of the Finance Committee or his/her delegate (ex officio),
6 Representatives from St. John the Evangelist Parish,
2 Representatives from St. Bernardine of Siena Parish.
2. Each member will serve for a term of three (3) years, renewable once.
3. Any parishioner may put their name forward to serve on the PPC, according to the **Norms** (Paragraphs 10 and 15).
4. If there are more applications for members than there are positions available, an election will be held in September each year.
5. The method of election will be determined by the PPC in advance of such an event.
6. Meetings will be held five (5) times per year: In October, December, February, April and June. Additional meetings may be called by the Pastor, if necessary.
7. The Pastor will ensure an agenda is prepared and distributed at least 3 days prior to every meeting, and that the Minutes of the meetings are distributed within 3 days following the meeting. He may prepare these documents himself, or may delegate these responsibilities to a Secretary.
8. During the meeting, the Pastor will ensure that every member has the opportunity to speak to every item raised.
9. Notwithstanding the **Norms** (Paragraph 20), a Chairperson, Vice-Chairperson and Secretary will be appointed at the discretion of the Pastor.
10. At all times, the PPC will strive to make all decisions through consensus. If consensus is not possible, a decision may be deferred until such consensus becomes more likely. If deferral is not possible, a majority vote may be considered, at the discretion of the Pastor.

These statutes were established by St. John's and St. Bernardine's Parish Pastoral Council on April 10, 2019